

March 21, 2007

MEMORANDUM

TO: Prince George's County Planning Board

VIA: Steve Adams, Urban Design Supervisor

FROM: Susan Lareuse, Planner Coordinator

SUBJECT: **Comprehensive Design Plan CDP-9306/01**
The Preserve at Piscataway
Request for a fee waiver

In a letter dated March 6, 2007, Andre J. Gingles, representative for the applicant, requested a waiver of the fee for the submission of Comprehensive Design Plan, CDP-9306/01. The applicant requests that the fee associated with the proposed revision to the CDP, \$30,967.00 be waived entirely or reduced to \$2,000.00.

The applicant asserts that the staff review was previously conducted in a pre-application meeting with the applicant regarding an associated SDP review. However, the staff does not agree that a thorough examination of the issues associated with the substance of the request has been made. It is anticipated that the review will be conducted by the Urban Design Staff, as it is limited to a single issue and would not require outside review. The completion of a staff report and Planning Board resolution will be required as part of the action on this case. Therefore, the Urban Design staff is supportive of a reduction in the application fee, but not to the extent requested by the applicant. Staff believes that the base fee for a Comprehensive Design Plan, \$3000.00 (without the per-acre additional fee) is a more commensurate with the amount of staff effort involved.

Recommendation

The Urban Design staff recommends that the request for a refund of the fee for CDP-9306/01 be granted to allow a reduction of the fee from \$30,967.00 to \$3,000.00.