



Note: Staff reports can be accessed at <http://mncppc.iqm2.com/Citizens/Default.aspx>.

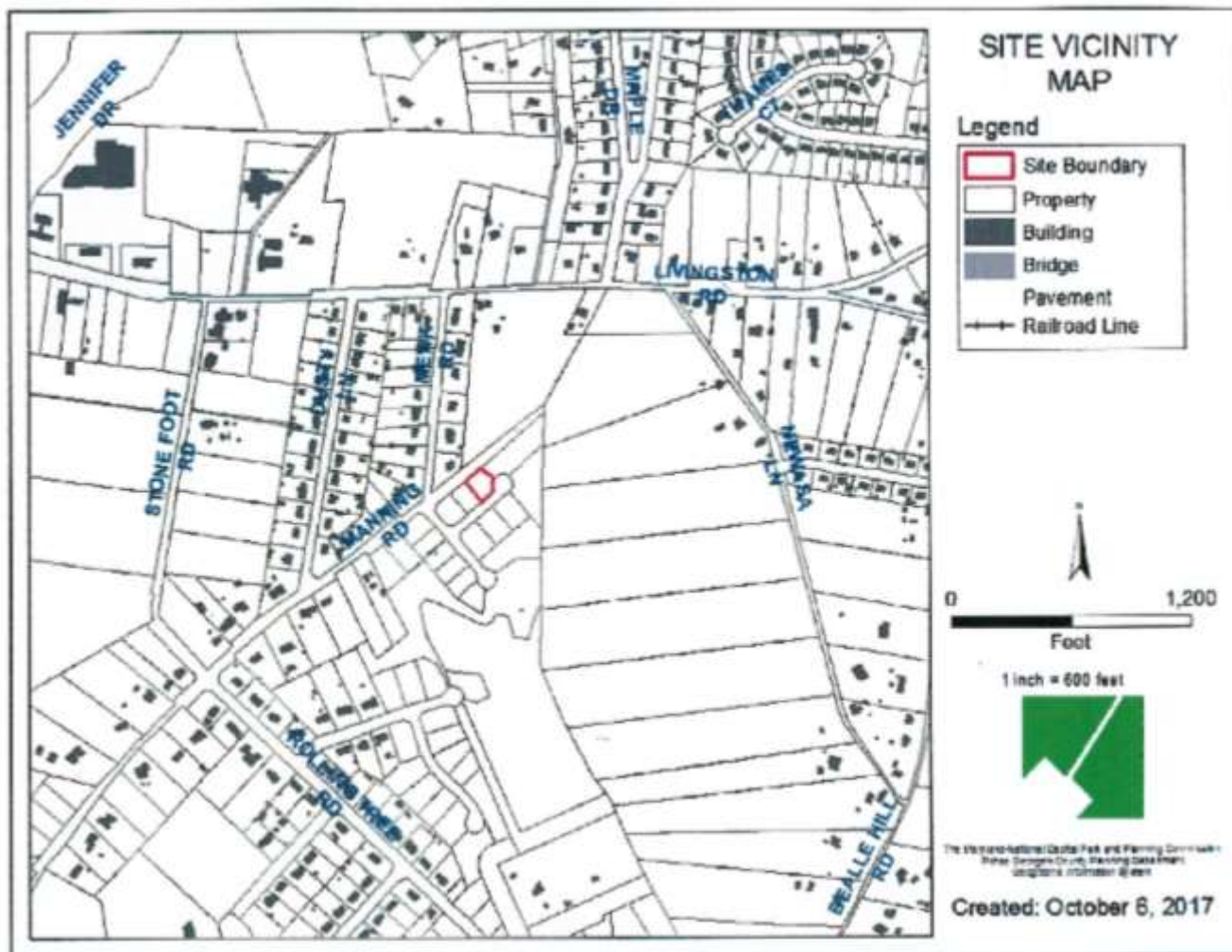
Request for Refund of Filing Fee Specific Design Plan

SDP-0619-H2

Application	General Data	
Project Name: Bealle Hill Forest, Myles Property Lot 15, Block E Location: Located on the north side of Marshalls Venture Court, approximately 300 feet east of its intersection with Addison Patent Lane. Applicant/Address: Gwendolyn Lacey 38970 Reeves Road Mechanicsville, MD 20659 Property Owner: LaShawn and Sonya Myles 304 Marshalls Venture Court Accokeek, MD 20607	Planning Board Hearing Date:	02/01/18
	Memorandum Date:	01/16/18
	Date Accepted:	10/20/17
	Planning Board Action Limit:	N/A
	Plan Acreage:	0.3270
	Zone:	R-L
	Gross Floor Area:	N/A
	Planning Area:	84
	Council District:	09
	Election District	05
	Municipality:	N/A
	200-Scale Base Map:	221SE01

Purpose of Application	Notice Dates	
Request for refund of filing fee for an SDP.	Informational Mailing:	N/A
	Acceptance Mailing:	N/A
	Sign Posting Deadline:	N/A

Staff Recommendation		Staff Reviewer: Angele L. Bynum Phone Number: 301-952-4897 E-mail: Angele.Bynum@ppd.mncppc.org	
APPROVAL	APPROVAL WITH CONDITIONS	DISAPPROVAL	DISCUSSION
X			



January 16, 2018

MEMORANDUM

TO: The Prince George's County Planning Board

VIA: Jill Kosack, Acting Supervisor, Urban Design Section, Development Review Division

FROM: Angele L. Bynum, Principal Planning Technician, Urban Design Section
Development Review Division

SUBJECT: Request for Refund of Filing Fee
Specific Design Plan SDP-0619-H2
Bealle Hill Forest, Myles Property, Lot 15, Block E

In a letter dated November 29, 2017, the applicant's representative, Jenkins Enterprises, requested that the above Specific Design Plan, SDP-06019-H2, for the addition of a six-foot-high fence to a single-family home be withdrawn, as it was determined during the review process that the request could be submitted directly to the Permitting Office for review and approval. The withdrawal letter also includes a request for a full refund of the application filing fees.

The Development Review Fee Schedule sets forth the fee structure for the specific applications. In this case, the applicant was required to submit filing fees in the amount of \$500.00. However, as a result of the applicant's submission of the request for withdrawal and receipts provided, it was discovered that the filing fee was quoted in error. The applicant should have submitted a filing fee for this SDP totaling only \$50.00.

Section 27-125.02(m)(4)(A)(i) of the Zoning Ordinance provides that the Prince George's County Planning Board may approve a refund if "the fee was paid by mistake, and the applicant has requested (in writing) a refund." Under Section 27-125.02(m)(4), Refunds and Waivers, no provisions governing the specific amount of the refund for homeowner minor improvements have been clearly established. However, the Planning Board has the complete discretion in deciding the percentage of the fees to be refunded to the applicant.

The Urban Design Section notes that signs for the property were not required, and no further action was taken with the application, therefore, staff recommends a full refund of application fees as requested.

RECOMMENDATION

The Urban Design Section recommends that the request for the refund of the filing fee, plus the overage due to an administrative error, for Specific Design Plan SDP-06019-H2, Bealle Hill Forest, be APPROVED, in the amount of \$500.00.